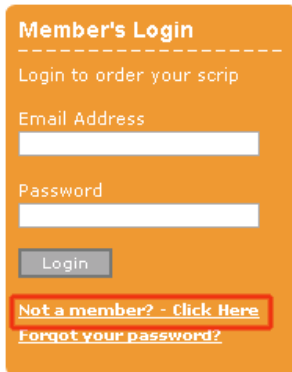


Getting Started At ShopWithScrip.com

ShopWithScrip.com is the new online ordering system that our organization will use to gather your scrip orders. This new site offers you convenience – you can now order scrip from any internet-connected computer at home, school or office.

Who can use ShopWithScrip?

Any family can use ShopWithScrip – however, to place orders, you have to create a free account at ShopWithScrip.com and identify yourself as a member of our organization with the enrollment code shown below.



Member's Login

Login to order your scrip

Email Address

Password

Login

[Not a member? - Click Here](#)

[Forgot your password?](#)

How to register

To register with ShopWithScrip, first open up your web browser, and go to www.shopwithscrip.com. To register a new account, go to the orange **Member's Login** box on the right side, and click "Not a member? -Click Here".

Follow the simple registration instructions and accept the terms and conditions of using the site.

The next screen you will see is called "join an organization". Before you can place an order, you must join our organization by entering our organization's enrollment. The enrollment code is listed below - by associating this code with your newly-created account, the ShopWithScrip system will associate your shopping activity with Annunciation.

Any order placed via online will be processed like our manual orders. Your family will be credited for the discount (@90%) and your savings will go into the fund you have chosen. (either tuition credit or scholarship)



Before placing your order, you need to decide if you are going to pre-pay your order online or manually bring your payment into Annunciation.

Manually: You can pay manually by bringing in payment to Annunciation either via cash, check or credit card. (see instructions below under **Ordering Scrips** for specifics) The money must be received to the Scrip Office by the order deadline of 9:00am on Wednesday. Any order placed but not paid for will not be processed.

Electronic Pre-Pay: If you would like to pre-pay online, you need to sign up with Presto Pay. The verification process takes a couple of days on your initial order so plan and set this up prior to the order deadline. You will see a blue banner at the top of your website page. Click "**here**" to set up your Presto Pay account or click on Presto Pay in the menu options on the left side of the page.

You do not have a Presto-Pay™ account. Click [here](#) to create one.

Presto-Pay is a convenient way for you to pre-pay for your order on-line, at the time you place your order. With Presto-Pay your payment will be electronically deducted from your checking account, and GLSC will accept your payment on behalf of the Annunciation Scrip Program.

Once you have successfully enrolled, and verified your bank account information, you will have the option of paying for your order with Presto-Pay. When you choose Presto-Pay, GLSC will debit your checking account for the face value amount of your order, plus a small convenience fee (the convenience fee of \$0.39), and hold that payment until we release the orders for processing. In other words, the money will not be deducted from your account until Wednesday when all the orders are released for processing.

Annunciation Catholic Academy

ShopWithScrip Enrollment Code:
4CDF89FF1416L

Scrip Program Coordinators:

Jill Drafts | jdrafts@earthlink.net | 407-464-0163
Layne Missigman | Missigman@earthlink.net | 407-865-7285
Julie Vandendriessche | jvandendriessch@sprintmail.com | 407-862-5223

Submit orders by 9:00am each Wednesday

**Pick up on the following Tuesday from 7:30am to 8:15am
and Wednesday from 7:45am to 9:00am.**

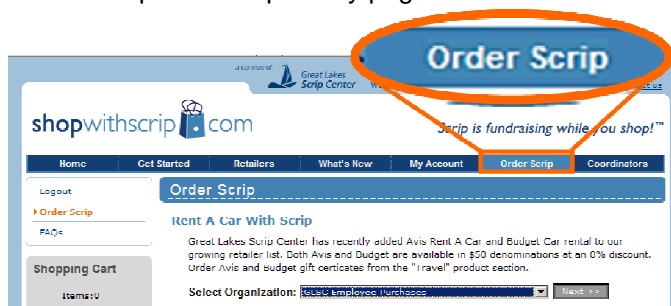
shopwithscrip.com

If you pay for your order with Presto-Pay, and your payment is returned or rejected for any reason, we will:

- CANCEL your order if it has not been released for processing.
- If your order has been released, you will owe the face value of your order, PLUS A BANK CHARGE OF \$30.00. You will need to deliver this amount into Annunciation before receiving your scrips.

Ordering Scrip

To order scrip, navigate to the order page by clicking "Order Scrip" at the top of any page



ShopWithScrip has hundreds of different retail brands, so the order page organizes products by category. Some categories may have several pages of selections. To find a product, jump to the appropriate section, or enter all or part of the retailer name in the search box. You can also download a complete list of all products as a handy reference.

Select items and quantities on the worksheet, and press the "add to cart" button to add them to your shopping cart. Click the "check out" button when you have completed your selections. If you have registered for Presto-Pay, you will have the option to select your payment type each time you order, during the check-out process. If you have not registered for Presto-Pay, there is not selection – you are asked to manually bring in your payment. Review your order, and press the "finish" button to submit your order.

Finally, you will see an "order confirmation page". Print this page. If you use Presto Pay, you can print this order confirmation page for your record and you are done!

If you choose to pay manually via cash, check or credit card, attach this order confirmation page and submit it with your payment. Print a second copy for your records if you wish. Please do not send just your cash, check or payment information into the office. You must attach a copy of the confirmation page. If you do not submit your confirmation page with your check or credit card information by the submission

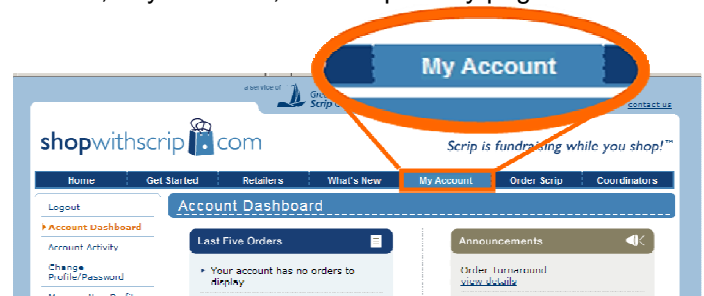
deadline of Wednesday at 9:00am, your order will not be processed.

If you order online, you will not be able to bring in your confirmation page and try to fill the order out of inventory. Only manual orders using the official order form brought into the scrip office during office hours will be filled from the inventory box.

All paid orders will be available for pickup the following Tuesday from 7:30am to 8:15am Or Wednesday from 7:45am to 9:00am.

Using ShopWithScrip.com

You can manage your account through the Account Dashboard. To access your Dashboard, click on the fifth tab, "My Account", at the top of any page.



From here, you can check your account activity, change your profile and password, add, remove, and modify organizations you belong to and read coordinator and site announcements.

GO GREEN!

RELOAD YOUR GIFT CARDS
at www.shopwithscrip.com

- 1) Log on to www.shopwithscrip.com.
- 2) Choose your brand - not all cards are reloadable.
- 3) Select the amount desired and "add to cart."

Please note: standard cut-off times apply. Online orders must be submitted by 9:00am on Wednesday.